FORM F. QUOTATION FORM

*The following cover letter must be completed/signed/stamped by a representative authorized to sign on behalf of the offeror.*

**FINANCIAL OFFER for the RFP#Inotek4Cahul-2025-001-Audit: Provision of Audit Services for the Inotek4Cahul project, as per as per Sida requirements**

**1. Financial Offer per Deliverable:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **#** | **Deliverables** | **Q-ty** | **DELIVERY DATE** | **% of total** | **FINANCIAL OFFER,**  **MDL (VAT 0%)** |
| 1 | Draft Audit Report as per ToR | 1 | July 25, 2025 | 80% |  |
| 2. | Final Audit Report both in hardcopy and electronic versions:   * Hardcopy Audit Report - in 4 (four) copies should be submitted to Inotek Foundation (1, Piata Independentei, Cahul, Moldova)   *3 (three) hard copies in EN + 1 (one) hard copy in RO*   * Electronic version of the Audit Report | 4 | July 31, 2025 | 20% |  |
|  | **TOTAL Offer for services** |  |  | 100% |  |

**2. Financial Offer per Types of Costs:**

|  |  |  |
| --- | --- | --- |
|  | **Audit Services per types of Costs** | **Total Amount, MDL**  **(VAT Exclusive)** |
|  | **TOTAL Financial Offer: 2.1. Professional Fees + 2.2. Other Costs** |  |

**2.1. Professional fees:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **#** | **First Name, Last Name** | **Role/title** | **Fee/hour \*, MDL**  **(VAT Exclusive)** | **Quantity, hours** | **Total Amount, MDL (VAT Exclusive)** |
| 1. |  | Team Leader/Senior Auditor |  |  |  |
| 2. |  | Auditor #1 |  |  |  |
| 3. |  | Auditor #2 |  |  |  |
| 4. |  | … |  |  |  |
|  | **Total Professional Fees** *\* Fee should be all inclusive (gross, including benefits and taxes).* | | | |  |

**2.2. Other Costs**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Description** | **Measurement unit** | **Unit Price, MDL**  **(VAT Exclusive)** | **Quantity** | **Total Amount, MDL**  **(VAT Exclusive)** | |
| 1. | Administrative costs | Lump sum |  | 1 |  | |
| 2. | Travel costs | trip |  |  |  | |
| 3. | … Other Costs: (please specify) |  |  |  |  | |
|  | **Total Other Costs** | | | | |  | |

Financial Offer per Deliverable = Financial Offer per Types of Costs (Professional Fees + Other Costs)

The financial offer is valid for 90 calendar days from the RFP deadline.

By signing this offer, I confirm that I am able to send the following documents within 3 working days at the request of the tender initiator:

• *Copy of official registration and business license if applicable (also for subcontractors – if any)*

*• Bank Account Award Certificate - copy – (issued by the bank);*

*• Tax Clearance Certificate;*

*• Company profile description*

*• 3 reference letters from the last 5 years (optional);*

Authorized Signature:

Name and Title of Signatory:

Date:

Company Name: